

Week St. Mary Parish Council

October 20, 2022

I hereby give notice that a meeting of the Week St. Mary Parish Council will be held at Week St Mary Chapel School Room on **Thursday, November 3 at 7.30pm.**

All members of the council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Yours faithfully,

Suzanne Cleave

Suzanne Cleave, clerk

Agenda

1. **Public question time** (15 minutes allowed for this)
- 1a. **To receive County Councillor Nicky Chopak's report on matters arising**
2. **To note councillors present**
3. **To receive apologies for absence with reasons**
4. **To receive Declarations of Interest and approve Dispensations**
5. **To approve the minutes of:**
Ordinary meeting Thursday, October 6, 2022.
6. **To receive clerk's report on matters arising:**
Including asking the community shop for more information on request for funds; sought extension to Treetops application from Cornwall Council; met with Stephen Peters to look at the budget forecasting; SLCC Excel training; spoke to Jamie Sachs re quotations; spoke to Mike Caesar-Gordon and Steve Cunningham about football club bills and the key to the electric shed; Local Government Pension Scheme i-connect training; Cornwall Council Casework Assist training; spoke again a few times to the bank about access; chasing historic electricity and water bills.
7. **Planning**
Any late applications received will be discussed under this section
- 7a. **To discuss and make a consultee comment on application:**
PA22/07929 – Change of use to residential caravan site with 22 residential caravans proposed, together with associated landscaping and infrastructure, and the demolition of existing buildings. Treetops, The Square. Week St Mary.

PA22/07648 – Creation of a series of shallow pools at the nature reserve to create additional habitat. Greena Moor, near Week St Mary.
- 7b. **Decisions**
PA22/07195 – Part single, part two storey side extension. 22 Ashbury Grove, Week St Mary. **Approved**

PA22/07280 – Loft conversion. 12 Ashbury Grove, Week St Mary. **Approved.**
- 7c. **Planning - to note**

None.

8. Portfolio Reports:

- **Public Transport**
- **Community Policing**
- **Playground**
- **Highways, Footpaths & Greens**
- **Adult Social Care**
- **BAN**

9. Correspondence including (all relevant emails forwarded):

- Treetops preliminary notice of meeting in November
- Shared Prosperity Fund briefing information
- Citizens Advice Cornwall autumn newsletter
- CORMAC workshop links and notes
- Bude Community Network Panel extraordinary meeting information and next network panel meeting date
- Cornwall Council safeguarding briefing invitation
- Cornwall Council planning training for local councils invitation

10. Agenda items

1. Tree planting at the bottom of the playing field
2. Footpath signs
3. Budget
4. Football club bills
5. Skate ramp turf
6. Treetops
7. Jubilee beacon
8. Community Fund payments
9. Shared Prosperity Fund
10. Jamie Sachs' quotations
11. Week St Mary Shop letter
12. Pension - To agree 'That employees of the parish council shall be members of the Local Government Pension Scheme if, in any particular case, the individual makes written request to the council and the council agrees that request.'

11. Any other business

Any business to be discussed since the publishing of the agenda.

12. Accounts

Balances October 20

- Current account £ 21,434.14
- Reserve account £ 15,085.64

12a. To approve accounts for payment including:

Suzanne Cochrane – Salary October	£327.50 (chq)
HMRC (PAYE)	£ 82.00 (chq)
Suzanne Cochrane (yellow ink, stationery, stamps, mileage)	£ 64.47 (chq)
Trevor Hamlyn (jubilee trees)	£ 72.68 (chq)
Utility bills	£ TBC

12b To note income

None.

13. Items for December 3 meeting.