

Week St. Mary Parish Council

Minutes for the Ordinary Meeting
Thursday 7th April 2022

All meetings are open to the press and public unless the Council decides otherwise

1. Public question time (15 minutes allowed for this
One member of the public was present to observe the meeting.

1a. To receive County Councillor's report on Matter's Arising

CCllr Chopak gave the following update:

- Community Network Panel Meeting 25th April – representative from WSM to attend.
- Full council meeting on Tuesday discussing pro's and con's of having a Mayor.

2. The Opening, Councillors present

The Meeting was opened by the Chair Cllr S May, with 7 Councillors present, Cllr I Richardson, Cllr C Slade, Cllr S Peters, Cllr S Gubbin, Cllr S Cluney, Cllr M Johns, Cllr T Hamlyn. Beth Sachs – Clerk

3. To receive Apologies for absence with reasons

Cllr Wickett – work
Cllr Stephens - work

4. To receive Declarations of Interest & Approve Dispensations

Cllr May – planning application PA22/02777

5. To receive and approve the Minutes of:

It was **resolved** to approve the minutes of the meeting held on Thursday 3rd March 2022

Proposed: Cllr Slade Seconded: Cllr Peters unan 22/001

6. To receive Clerk's report on Matter's Arising:

National Salary Award for Clerks – backdated to April 2021.

VAT reclaim submitted and received.

June meeting – clashes with Platinum Jubilee. Cllrs resolved to hold the meeting on Wednesday 1st June.

Flower display at Jubilee festival in Church. The Clerk, Cllr Wickett, and Cllr Gubbin's wife have agreed to undertake the flower arrangement for the PC.

Football Club have requested permission to spike/aerate the bottom pitch and cover in sand. 2 or 3 lorry loads of sand are needed. Cllrs agreed to this request.

7. Planning

Any late applications received will be discussed under this section

7a. To discuss and make a Consultee comment on Application:

PA22/02260 | Single storey rear extension and part garage conversion | 20 Ashbury Grove Week St Mary Holsworthy Cornwall EX22 6XS

Cllrs discussed the application and resolved to make no comment.

Proposed: Cllr Richardson Seconded: Cllr Gubbinunan 22/002

PA22/02244 | Formation of as new vehicular access to highway, together with formation of a farm access track | Waxhill Week St Mary Holsworthy Cornwall EX22 6XN

Cllrs discussed the application and resolved to make no comment.

Proposed: Cllr Peters Seconded: Cllr Johns unan 22/003

PA22/02777 | Proposed conversion and extension of garage to create additional habitable accommodation; and front extension to create an enclosed porch with variation of condition 2 of decision PA20/02221 dated 24.04.2020 | Green Lyn Road From Week Green To Higher Langdon

Week St Mary Holsworthy Cornwall EX22 6UN

Already completed. Retrospective application.

Proposed: Cllr Johns Seconded: Cllr Hamlyn unan 22/004

7b. Decisions

PA22/00504 | Prior approval for change of use of agricultural building to four dwellinghouses and associated operation development. | Week Orchard Marhamchurch Bude EX23 0HT. Prior Approval not required

8.Portfolio Reports:

Public Transport – nothing to report.

Community Policing – nothing to report.

Playground – the tennis net has been put up for the summer.

Highways, Footpaths & Greens –.several potholes have been reported including at Week Orchard.

The overhanging trees towards Goscott Corner are getting dangerous. CCllr Chopak will contact Oliver Jones. The Clerk will report the red van parked at the top of the village to the police.

Adult Social Care – nothing to report.

BAN –.next meeting 25th April.

9. Correspondence

Chris Sims – new Community Link Officer for Bude Area.

10. Agenda Items

1. To update and approve asset register.

The asset register was reviewed and updated.

Proposed: Cllr Gubbin Seconded: Cllr Slade unan 22/005

2. Discuss seeding of bottom playing field.

Cllr Peters suggested seeding with wild flowers and meadow grass. Cllr Gubbin will request a quote for a wild flower mix. Cllr Peters will look at funding opportunities for a path.

Proposed: Cllr Johns Seconded: Cllr Cluney unan 22/006

3. Update on Treetops.

Minimal works to trees have been carried out on site.Cllr Chopak has sent Countrywide Homes a letter requesting the rest of the work be completed. The Clerk will also formally write to Countrywide Homes.

Proposed: Cllr Slade Seconded: Cllr May unan 22/007

4. To discuss saplings for Jubilee (CCllr Chopak).

CCllr Chopak is giving the parish a tree as a gift for the Jubilee. The suggestion is to purchase saplings for each household in the parish for the Jubilee. Cllrs resolved to purchase 400 saplings up to £1/each.

Proposed: Cllr Gubbin Seconded: Cllr Peters unan 22/008

5. Emergency Plan update progress.

The update is nearly complete.

6. To appoint internal auditor.

Cllrs resolved to appoint Mrs Mizukami as internal auditor.

Proposed: Cllr May Seconded: Cllr Peters unan 22/009

11. Accounts

Balances 1st April

Current Account	£ 14,162.27
Reserve Account	£ 14,326.91

11a. To approve Accounts for Payment including:

Beth Sachs	Clerk	Chq	£399.99
Virgin Money	Clerk pension	Chq	£30.03
Parish Hall	Donation	Chq	£250.00
CALC	Subs	Chq	£350.76
Cornwall Council	Loan	Chq	£975.00

11b To note Income

VAT reclaim

Proposed: Cllr May Seconded: Cllr Peters unan 22/010

CCllr Cluney gave a short speech as this was his last meeting, and wished the Parish Council all the best for the future.

Cllrs thanked Steve for all his work on the council over the last 8 years. The notice of vacancy will be displayed in due course.

12. Items for May

Election of Chair
AGAR
Wild Flower seeding
Treetops
Co-option of Cllr
Jubilee

The Meeting closed at 21:05

The date of the next Ordinary Meeting will be on Tuesday 3rd May at 7:30pm