

Week St. Mary Parish Council

Draft minutes – Thursday, December 1

1. **Public question time** (15 minutes allowed for this)
None. 22/149
- 1a. **To receive County Councillor Nicky Chopak’s report on matters arising**
Not in attendance, no report. 22/150
2. **To note councillors present**
Cllrs S May (chair), C Slade (vice chair), M Johns, R Shipton, R Bolt, T Hamlyn, S Gubbin, S Peters. 22/151
3. **To receive apologies for absence with reasons**
Cllr Richardson – work; Cllr Stephens – work. Cllr Chopak. 22/152
4. **To receive Declarations of Interest and approve Dispensations**
None. 22/153
5. **To approve the minutes of:**
Councillors approved the minutes from the ordinary meeting Thursday, November 3, 2022.
Proposed: C Slade Seconded: M Johns Votes: Unanimous 22/154
6. **To receive clerk’s report on matters arising:**
Councillors noted the clerk’s report, including collating all outstanding football club bills; arranged meeting with the defibrillator provider to update paperwork; attended CALC Safeguarding briefing; chased clarification on the LMP payment; responded to CORMAC with comments about the Bude CNP TRO scheme for Week St Mary; conversation with bench providers. 22/155
7. **Planning**
Any late applications received will be discussed under this section
- 7a. **To discuss and make a consultee comment on application:**
None received. 22/156
- 7b. **Decisions**
Noted: PA22/07796 – Application for Outline Planning Permission with some matters reserved for the construction of 4no. dwellings namely ‘access’ only. Land west of Ashbury Grove, Week St Mary. **Approved** 22/157
- 7c. **Planning - to note**
For information only – PA22/10222 - Prior approval notification to determine if planning permission is required for agricultural livestock building. Higher Exe Farm Week St Mary. 22/158
8. **Portfolio Reports:**
 - **Public Transport**
None. 22/159
 - **Community Policing**
None. 22/160

- **Playground**

Cllr Hamlyn reported that the skatepark ramp work had almost been completed. 22/161

- **Highways, Footpaths & Greens**

Cllr Slade said Back Lane needs work. As the council had previously approved for Jamie Sachs to carry this out, the clerk to contact Jamie to ask him to do the work asap.

Proposed: R Bolt Seconded: S Gubbin Votes: Unanimous 22/162

Cllr Hamlyn said the potholes on the road to Hannaford Road has been sorted. The bridge parapet at Burracott had been hit. Cllr Hamlyn checked with Cornwall Council and it had been reported, and they put a barrier there and signs. SWW repaired the fault Cllr Gubbin had reported. The Woodland Trust trees have been planted with supports. Jubilee trees have now all been delivered.

The parish council thanked Cllr Hamlyn and his wife for delivering the trees and for going above and beyond.

Potholes at Wax Hill had been reported. Cllr Hamlyn received a reply to say the holes were not deep enough.

Cllr Hamlyn said four people had asked for their trees to be planted on the lower level of the playing fields, and this has been done. He said there was a spare oak and it was suggested this could be planted for the parish council with a plaque.

Also, over 300 bulbs have been planted and the turf around the skate ramp has been worked on.

Cllr May mentioned some of the hedges and said there was a plan this winter to cut them back and tidy up. 22/163

- **Adult Social Care**

None. 22/164

- **BAN**

None. 22/165

9. **Correspondence**

Correspondence was noted including: Cornwall Council Youth Provision review; CALC budget briefing information; police information about Bude enquiry office opening and funding available to tackle anti-social behaviour. 22/166

10. **Agenda items**

1. Benches.

After the last meeting, Cllr Peters brought to the council's attention a local firm who could supply the benches. Although it was a slight U-turn, the council felt it would be good to support local. The company can provide a bench at £575 and a wheelchair enabled bench at £550 – total of £1,125. Clerk to liaise with Cllr Hamlyn and have the benches delivered to the playing fields.

Proposed: S Gubbin Seconded: S Peters Votes: Unanimous 22/167

2. Coronation

Cllr Slade said a few people had asked her what the parish was doing for the Coronation next year. Options discussed included a party with games and activities for children, a piece of memorabilia such as a mug or coin, BBQ. Cllr May said what was organised for the Jubilee would not be out of the question, and it worked. He suggested councillors go and think about what the council could do and it be placed on the January agenda. Cllr Slade said if anyone wants to add to the celebrations,

they would be welcome. Clerk to get prices for mugs/coins/pin badges and the Coronation will be discussed again in January. 22/168

3. Electricity for the shed

Cllr May said they met with Western Power (WP) to look at updating the electrics. Western Power suggested moving the box and have a small cabinet to house it. They will come out and put the live feed into the new cabinet, and the meters can also be added. Cllr Bolt has drawn up plans for a shed. This would ensure there was the council's electric in the cabinet with supply going to the football club shed. It was proposed that the clerk contact National Grid to go ahead.

Proposed: T Hamlyn Seconded: C Slade Votes: Unanimous 22/169

It was also proposed that Cllr Bolt proceeds with the shed.

Proposed: S May Seconded: S Gubbin Votes: Unanimous 22/170

4. Budget – final decision

Councillors agreed the budget that was discussed at the November meeting. This equates to a 9.3% increase. This includes budgeting for increased costs and proposed works for 2023/24. This results in an increase of £6.08 per Band D property.

Proposed: S Gubbin Seconded: R Bolt Votes: Unanimous 22/171

5. Toilets

Councillors discussed the village toilets. It was noted that the toilets cost a lot of money – utility bills, cleaning, etc, along with issues of anti-social behaviour. Due to rising costs, it is a possibility that the toilets will have to be closed. Clerk to ask for a piece to be published in the magazine asking residents what their views are. The toilets to be discussed again on the February agenda.

Proposed: S Peters Seconded: T Hamlyn Votes: Unanimous 22/172

6. Football club bills

The football club has now been given the historic water and electricity bills. The clerk to write to the football club again in January.

7. Football goals at top of playing field

The safety aspect of the football goals at the top of the playing field was discussed. Cllr Hamlyn said it was flagged up in the safety report. His concern was that if something happened, the council would be liable. Cllr Peters said if the goal posts were taken down, the issue would be solved. It was proposed to take the goal posts down.

Proposed: C Slade Seconded: R Shipton Votes: Unanimous 22/173

8. Footpath signs

Phil Dorrin not in attendance to discuss. 22/174

11. **Any other business**

David Martin has requested that the council pay the Fast Hosts invoice for the hosting of the website - £105.10. Councillors were in agreement.

Proposed: S Peters Seconded: R Bolt Votes: Unanimous 22/175

12. **Accounts**

Balances November 24

- Current account £19,349.39
- Reserve account £15,090.56

12a. **To approve accounts for payment including:**

Suzanne Cochrane – Salary November	£327.70
HMRC (PAYE)	£ 81.80
Suzanne Cochrane (mileage)	£ 32.40
Trevor Hamlyn (Tree protectors)	£ 78.99
Utility bills (EDF – toilets)	£ 1.00
Jamie Sachs	£ 240.00
CALC (T Hamlyn Code of Conduct training June)	£ 24.00
Whitstone PC (East Balsdon monies paid in error)	£4,957.63
Royal British Legion wreath	£ 27.50 (cheque)
Week St Mary Shop (toilet cleaning items)	£ 7.59

12b To note income

None.

13. Items for January 5 meeting.

Coronation; emergency plan; electric shed; football club bills.