

Week St Mary Parish Council

July 20, 2023

I hereby give notice that the Annual Meeting of the Week St Mary Parish Council will be held at Week St Mary Chapel School Room on **Thursday, August 3, 2023 at 7.30pm.**

All members of the council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Yours faithfully,

Suzanne Cleave

Suzanne Cleave, clerk

Agenda

1. **Public question time** (15 minutes allowed for this)
2. **To receive County Councillor Nicky Chopak's report on matters arising**
3. **To note councillors present**
4. **To receive apologies for absence with reasons**
5. **To receive Declarations of Interest and approve Dispensations**
6. **To approve the minutes of:**
Ordinary meeting Thursday, July 6, 2023.
7. **To receive clerk's report on matters arising**
8. **Planning**
Any late applications received will be discussed under this section
- 8a. **To discuss and make a consultee comment on application:**
None.
- 8b. **Decisions**
PA23/05393 – Prior approval notification to determine if planning permission is required for the proposed new and replacement concrete on the farm tracks and farmyard. **Prior approval not required (AF/TEL/DEM)**
- 8c. **Planning - to note**
None.
9. **Portfolio Reports:**
 - **Playground**
 - **Highways, Footpaths & Greens**
10. **Correspondence including (all relevant emails forwarded):**
Clean Cornwall newsletter; Cornwall Council Town and Parish Council newsletter; Citizens Advice letter thanking the council for its donation.
11. **CIL and CBF applications**
2nd Bude & Jacobstow Scouts

12. Agenda items

1. Standing Orders and Financial Regulations
To review the council's Standing Orders and Financial Regulations (circulated)
2. Asset register
To discuss the council's asset register
3. Canworthy Water solar farm
To receive an update from Warbstow Parish Council
4. Playing field inspection
To receive update on the playing field inspection
5. Bude Climate Partnership
To receive correspondence from the partnership on the Community Jury
6. Lower Square trees
To discuss the pruning of the cherry trees on the Lower Square

13. Any other business

Any business to be discussed since the publishing of the agenda.

14. Accounts

Balances July 20, 2023

- Current account £ 2,600.24
- Reserve account £27,731.21

14a. To approve accounts for payment including:

Suzanne Cochrane – Salary July	£ 364.00
HMRC (PAYE) July	£ 91.00
Cornwall Pension Fund (July)	£ 89.18
Suzanne Cochrane (mileage)	£ 32.40
EDF Energy – toilets	£ 12.00
Suzanne Cochrane – Magnetic clips for noticeboard	£ 5.99
Jamie Sachs invoices	TBC

14b To note income

Equitix solar monies £ 1,673.73

15. Items for September 7 meeting