

Week St. Mary Parish Council

DRAFT MINUTES – Thursday, January 5, 2023

1. **Public question time** (15 minutes allowed for this)
None. 23/01
- 1a. **To receive County Councillor Nicky Chopak's report on matters arising**
No report. 23/02
2. **To note councillors present**
Cllrs S May, C Slade, M Johns, S Gubbin, L Stephens, T Hamlyn, R Bolt, S Peters and I Richardson. Also in attendance, S Cleave, clerk. 23/03
3. **To receive apologies for absence with reasons**
Cllr Shipton - family commitment. Cornwall Councillor N Chopak – holiday. 23/04
4. **To receive Declarations of Interest and approve Dispensations**
None. 23/05
5. **To approve the minutes:**
Councillors approved the minutes of the Ordinary meeting on Thursday, December 1, 2022 and the extra ordinary meeting held Thursday, November 24, 2022.
Proposed: S Gubbin Seconded: C Slade Votes: Unanimous 23/06
6. **To receive clerk's report on matters arising:**
The clerk's report was noted. 23/07
7. **Planning**
Any late applications received will be discussed under this section
- 7a. **To discuss and make a consultee comment on application:**
PA22/06127 – Demolition of detached garage to side of bungalow and extensions / alterations to bungalow to increase living space on ground floor and create a new first floor level. Highmeadows, Week St Mary. EX22 6XA.
Councillors proposed no objection to the plans.
Proposed: C Slade Seconded: M Johns Votes: Unanimous 23/08
- 7b. **Decisions**
The following decisions were noted:
PA22/08432 – Construction of a rural workers dwelling without compliance with condition 2 of decision notice PA22/03674 dated 22/06/2022. Land adjacent to Reeve House, Week St Mary. EX22 6UT. Approved

PA22/10222 – Prior approval notification to determine if planning permission is required for agricultural livestock building. Higher Exe Farm, Week St Mary, EX22 6UX. Prior approval not required 23/09
- 7c. **Planning - to note**
None.
8. **Portfolio Reports:**
 - **Public Transport**
No report. 23/10

- **Community Policing**

No report.

23/11

- **Playground**

Cllr Hamlyn has carried out repairs to bench and completed the turfing around the skate ramp. The council thanked Cllr Hamlyn for going above and beyond.

23/12

- **Highways, Footpaths & Greens**

Cllr Hamlyn said he had a 'give way' sign that had gone missing from the junction at Week Orchard. A few weeks ago, he reported that the sign had been pulled out and was left on the hedge and CORMAC put it back, but now it has completely gone. On the first occasion Cllr Hamlyn was told it was dangerous, but this time was told it was not classed as dangerous, but they would get round to rectifying the situation. He raised the issue trimming back of bushes at Gosscott opposite Greenamoor nature reserve. As Cllr Hamlyn had been contacted by a resident about it, the clerk to contact Highways to let them know all hedges had been cut back apart from one, which is forcing drivers into the road to stop their vehicles being scratched. Clerk to also chase Jamie Sachs about work on Back Lane as people are asking when it will take place.

Proposed: T Hamlyn

Seconded: R Bolt

Votes: Unanimous 23/13

- **Adult Social Care**

No report.

23/14

- **BAN**

No report.

23/15

9. Correspondence including (all relevant emails forwarded):

The following correspondence was noted: Christmas message from Scott Mann and the Devon and Cornwall Police and Crime Commissioner newsletter.

23/16

10. Agenda items

1. Coronation

Councillors discussed marking the Coronation, including something on the field on the Saturday night (that could be moved to the hall if the weather is bad). Regarding memorabilia, Cllr Peters suggested a commemorative coin (these could be used in the shop if the recipient did not want to keep them). Cllr Slade the council should gauge interest from people by placing a slip in the parish magazine, with replies to be received well in time for the March meeting. These would be for children 16 and under living in the parish. The clerk to arrange and to look into sourcing details and photos for the February meeting.

Proposed: S May

Seconded: C Slade

Votes: Unanimous 23/17

2. Electricity

This is in hand, with the council waiting to hear back from electricians. Cllr Bolt gave process for the unit to house the electrics. Quotes were being sourced from electricians and the clerk to contact National Grid to update them on the situation. The council agreed for Cllr Bolt to start on the unit. The clerk to email around the electricity requirements discussed at a previous meeting in order to get the quotes.

Proposed: C Slade

Seconded: T Hamlyn

Votes: 8 in favour, one abstention 23/18

3. Toilets

The future of the toilets was discussed. Cllr Slade said people were asking how much the toilets cost. She said if they were closed, the council would still have to maintain the building and pay standing charges for the utilities. Cllr May said he was proud of the toilets and didn't want them shut. The toilets are an ongoing discussion and there will be no quick decision made on the toilets. The council discussed different options including CCTV to help reduce the vandalism and misuse, as the issue was only raised following incidents of vandalism. The council will collate the level of response from parishioners at the end of January. 23/19

4. Football club bills

The football club has paid a sum of money to the council for the electricity and water bills. The clerk to bank the cheque and details will be included on the February agenda. 23/20

5. Football goals at top of playing field

The goals will be taken down when the weather is good enough, as councillors felt there was no point in damaging the ground. 23/21

11. **Any other business**

Cllr Stephens said she had been contacted by a member of the public about the toilets; slipperiness in Back Lane; the community shop opening hours and also that there is a no dog sign in the park. Councillors found that while dogs are allowed to be walked on the top path on a lead, having dogs in the park has been abused and they cannot have any dog fouling in the playing fields with children playing. 23/22

Grit bins were discussed. While Cornwall Council does not provide grit bins or salt any more, they did fill the bins recently due to it being an unexpected cold spell. Councillors were grateful to the residents who helped to grit the roads, and would ask residents to remember the grit is not for private paths. The council agreed to get a private contractor to grit the main roads in the village within the 30mph limit as and when needed.

Proposed: C Slade Seconded: I Richardson Votes: Unanimous 23/23

Cllr Hamlyn noted that Jamie Sachs has asked for a planter on the Green where the tree was, as it is difficult to strim around the planters there. The clerk to ask Jamie for some suggestions and bring it back to the February meeting. 23/24

Cllr Peters submitted a grant form from the Community Benefit Fund for £375 to pay for the remainder of the money for the benches purchased. Councillors agreed to this.

Proposed: S Gubbin Seconded: S May Votes: Unanimous 23/25

A letter was sent to the council from a member of the public regarding the benches for the park. The letter was discussed and a response agreed.

Proposed: T Hamlyn Seconded: R Bolt Votes: Unanimous 23/26

12. **Accounts**

Balances December 22

- Current account £18,572.87
- Reserve account £15,099.24

12a. **To approve accounts for payment including:**

Suzanne Cochrane – Salary December	£327.50
HMRC (PAYE)	£ 82.00
Suzanne Cochrane (mileage)	£ 32.40

Utility bills (EDF – toilets)	£ 1.00
Jamie Sachs – grass cutting and greens (Nov/Dec)	£ 150.00
Jamie Sachs – toilets (Dec)	£ 120.00
CALC (Code of Conduct training R Bolt)	£ 24.00
Suzanne Cochrane (blue ink – large)	£ 19.92
David Martin – Fasthosts charge for website (agreed Dec)	£ 105.10
Cornwall Pension Fund (November)	£ 76.57
Cornwall Pension Fund (December)	£ 76.57
Eco Playground Ltd (two picnic benches)	£1,125.00

12b To note income

Toilet money £ 44.46

The accounts were agreed as an accurate record.

Proposed: S Gubbin

Seconded: C Slade

Votes: Unanimous 23/27

13. Items for February 2 meeting

Emergency plan; Coronation; toilets.

23/28

The meeting closed at 9.40pm.

DRAFT