Week St. Mary Parish Council

Minutes - Thursday, June 1

1. Public question time (15 minutes allowed for this) None.

23/142

Cllr Chopak reported at a recent full council meeting, they re-elected the leader etc, but there was no change. The Mayor of Cornwall was shelved. Regarding waste collection, some rounds had changed, but this is temporary while the vehicles are sorted. There has been a big debate on affordable housing, with plans for 100% ASAP. Money raised will go towards affordable housing. A consultation is currently taking place for the possible closure of Abbeyfield in Bude. Nine residents are looking for something similar, some do not have family support.

3. To note councillors present

Cllrs S May (chair), S Peters, T Hamlyn, I Richardson, R Bolt, S Gubbin, M Johns, L Stephens and R Shipton. Also in attendance Cllr Chopak and S Cleave, clerk. Cllr May extended a public apology to Cllr Slade for speaking to her sternly at the last meeting.

4. To receive apologies for absence with reasons

Cllr Slade – holiday

23/145

5. To receive Declarations of Interest and approve Dispensations None.

23/146

6. To approve the minutes of:

Councillors approved the minutes of the Ordinary meeting held on Thursday, May 4. **Proposed: R Bolt Seconded: R Shipton Votes: Unanimous**23/147

7. To receive clerk's report on matters arising

The clerk's report was noted. The clerk to request an oak tree from the Landmark Trust. Councillors also discussed the spraying, which they felt needed doing, and agreed for Jamie Sachs to do this, but not to spray in the playing field.

Proposed: S Peters Seconded: I Richardson Votes: Unanimous 23/148

8. Planning

Any late applications received will be discussed under this section

8a. To discuss and make a consultee comment on application:

None received

23/149

8b. Decisions

The following decisions were noted:

* PA23/02757 – Application for a Lawful Development Certificate for an existing use of a lodge as continued C3 (dwellinghouse use). Whits End Farm, Marhamchurch.

Granted (CAADs, PIPs and LUs only)

- * PA23/01678 Construction of building to cover over an existing agricultural feed vard. Higher Whiteleigh Farm, Whitstone.

 Approved
- * PA23/00988 The use of land for domestic purposes incidental to the enjoyment of Regent House. Regent House, Week St Mary.

 Approved
- * PA23/03250 Prior approval for alteration of an existing road or highway for agricultural use. Exeworthy Farm, Week St Mary. Prior approval not required 23/150

8c. Planning - to note

None. 23/151

9. Portfolio Reports:

Playground

No issues 23/152

Highways, Footpaths & Greens

Cllr Hamlyn has reported various potholes around the parish. He received a call about a dead deer which he reported. He repaired the tarmac in the gateway of the playing field (in front of the new play area) and made good. He has strimmed the top of Back Lane after there were complaints about the nettles. Cllr Hamlyn will monitor the wet spot at the bottom gateway (lower playing field). He turned the disabled access bench around so that wheelchairs can access it from the top. Received a call about a defect with the tarmac outside a property. This was reported and quickly rectified by Cornwall Council. Reported a deep drop off on the Canworthy Water road. Cornwall Council have inspected and will rectify.

10. Correspondence including (all relevant emails forwarded):

The following correspondence was noted: Affordable housing newsletter; Community Area Partnership information; Cornwall Council off-street parking newsletter; Cornwall Council Town and Parish Council newsletter. 23/154

11. Agenda items

1. Budget update

To receive update from Cllr Peters

Cllr Peters reported that last year the budget was set as £20,611 and came in at £19,404. He reported that the reserves took a pounding, but money was spent on the play park. This currently sits at £28K (includes community benefit money of £5.5K). He has spoken with Cllr Chopak about funding for the paths. Cllr Chopak to send relevant paperwork. Cllr Chopak urged councillors to attend the first Community Area Partnership meeting, as the Community Levelling Up money will be discussed.23/155

2. Process for consideration of grants

To discuss the process used for the issuing of grants

The grant process was discussed at length, and councillors revised the process for the community benefit fund.

Proposed: I Richardson Seconded: S Gubbin Votes: Unanimous 23/156

3. AGAR

To receive AGAR documentation

Councillors completed and signed the Annual Governance Statement 2022/23.

Proposed: L Stephens Seconded: S Gubbin Votes: Unanimous 23/157

Councillors received and agreed the Accounting Statements 2022/23.

Proposed: S Peters Seconded: R Bolt Votes: Unanimous 23/158

Councillors noted the findings of the Internal Audit.

Proposed: S May Seconded: S Peters Votes: Unanimous 23/159

4. Week St Mary Community Shop

To note letter received from the shop

Councillors extended thanks to the Community Shop for the letter. The council will welcome shop representatives back in November for an update. 23/160

5. Playing field inspection

To receive the inspection report for the playing fields

The clerk to forward inspection to councillors. No serious faults were found. 23/161

6. Marhamchurch Neighbourhood Plan

To receive a draft copy of the plan and consider commenting or supporting No comment to be made. 23/162

7. Bude & Camelford Community Area Partnership

To receive information on the set up on the new CAP, the date of the inaugural meeting and to nominate a council representative

The clerk to add Cllr Richardson to the form, with Cllr Peters and May as reserves. Agendas to be sent to all three.

12. Any other business

Any business to be discussed since the publishing of the agenda.

Footpaths - Councillors agreed they were happy for Cllr Peters to start looking into a footpath project around the playing field.

Proposed: S Gubbin Seconded: T Hamlyn Votes: Unanimous 23/164

13. Accounts

Balances May 26, 2023

£7,571.23 Current account Reserve account £28,177.41

13a. To approve accounts for payment including:

Suzanne Cochrane – Salary May	£ 364.00
HMRC (PAYE) May	£ 91.00
Cornwall Pension Fund (May)	£ 89.18
Suzanne Cochrane (mileage)	£ 32.40
Suzanne Cochrane (Amazon yellow ink)	£ 19.35
Jamie Sachs (toilets May)	£ 120.00
Jamie Sachs (Lambley Corner grass cut May)	£ 60.00
Jamie Sachs (greens May)	£ 150.00
Citizens Advice donation (agreed last month)	£ 100.00
Linda Coles – internal audit	£ 200.00
Information Commissioner's Office – ICO renewal	£ 40.00
Eco Playground – Playing field inspection	£ 168.00
Booker Farm Services – magazine paper	£ 201.00
Carol Slade (Coronation expenses)	£ 95.00
EDF Energy – toilets	£ 12.00
Bright Sparks grant (approved at previous mtg res acc)	£ 800.00
Atlantic Signs – signs for playing fields and toilets	£ 36.00
Week St Mary Parish Hall (March & June payments)	£ 500.00
To note income	
Football club	£ 31.65
Deserve account interest	C 21 05

14b

Reserve account interest £ 21.05

The accounts were agreed as an accurate record.

Proposed: R Shipton Seconded: I Richardson Votes: Unanimous 23/165

15. Items for July 6 meeting

Footpaths, asset register.

The meeting closed at 9.15pm.