

# Week St. Mary Parish Council

## Minutes – Thursday, June 1

1. **Public question time** (15 minutes allowed for this)  
None. 23/142
2. **To receive County Councillor Nicky Chopak's report on matters arising**  
Cllr Chopak reported at a recent full council meeting, they re-elected the leader etc, but there was no change. The Mayor of Cornwall was shelved. Regarding waste collection, some rounds had changed, but this is temporary while the vehicles are sorted. There has been a big debate on affordable housing, with plans for 100% ASAP. Money raised will go towards affordable housing. A consultation is currently taking place for the possible closure of Abbeyfield in Bude. Nine residents are looking for something similar, some do not have family support. 23/143
3. **To note councillors present**  
Cllrs S May (chair), S Peters, T Hamlyn, I Richardson, R Bolt, S Gubbin, M Johns, L Stephens and R Shipton. Also in attendance Cllr Chopak and S Cleave, clerk. Cllr May extended a public apology to Cllr Slade for speaking to her sternly at the last meeting. 23/144
4. **To receive apologies for absence with reasons**  
Cllr Slade – holiday 23/145
5. **To receive Declarations of Interest and approve Dispensations**  
None. 23/146
6. **To approve the minutes of:**  
Councillors approved the minutes of the Ordinary meeting held on Thursday, May 4.  
**Proposed: R Bolt      Seconded: R Shipton      Votes: Unanimous** 23/147
7. **To receive clerk's report on matters arising**  
The clerk's report was noted. The clerk to request an oak tree from the Landmark Trust. Councillors also discussed the spraying, which they felt needed doing, and agreed for Jamie Sachs to do this, but not to spray in the playing field.  
**Proposed: S Peters      Seconded: I Richardson      Votes: Unanimous** 23/148
8. **Planning**  
Any late applications received will be discussed under this section
- 8a. **To discuss and make a consultee comment on application:**  
None received. 23/149
- 8b. **Decisions**  
The following decisions were noted:
  - \* PA23/02757 – Application for a Lawful Development Certificate for an existing use of a lodge as continued C3 (dwellinghouse use). Whits End Farm, Marhamchurch. Granted (CAADs, PIPs and LUs only)
  - \* PA23/01678 – Construction of building to cover over an existing agricultural feed yard. Higher Whiteleigh Farm, Whitstone. Approved
  - \* PA23/00988 – The use of land for domestic purposes incidental to the enjoyment of Regent House. Regent House, Week St Mary. Approved
  - \* PA23/03250 – Prior approval for alteration of an existing road or highway for agricultural use. Exeworthy Farm, Week St Mary. Prior approval not required 23/150

- 8c. Planning - to note**  
None. 23/151
- 9. Portfolio Reports:**
- **Playground**  
No issues 23/152
  - **Highways, Footpaths & Greens**  
Cllr Hamlyn has reported various potholes around the parish. He received a call about a dead deer which he reported. He repaired the tarmac in the gateway of the playing field (in front of the new play area) and made good. He has strimmed the top of Back Lane after there were complaints about the nettles. Cllr Hamlyn will monitor the wet spot at the bottom gateway (lower playing field). He turned the disabled access bench around so that wheelchairs can access it from the top. Received a call about a defect with the tarmac outside a property. This was reported and quickly rectified by Cornwall Council. Reported a deep drop off on the Canworthy Water road. Cornwall Council have inspected and will rectify. 23/153
- 10. Correspondence including (all relevant emails forwarded):**  
The following correspondence was noted: Affordable housing newsletter; Community Area Partnership information; Cornwall Council off-street parking newsletter; Cornwall Council Town and Parish Council newsletter. 23/154
- 11. Agenda items**
1. Budget update  
*To receive update from Cllr Peters*  
Cllr Peters reported that last year the budget was set as £20,611 and came in at £19,404. He reported that the reserves took a pounding, but money was spent on the play park. This currently sits at £28K (includes community benefit money of £5.5K). He has spoken with Cllr Chopak about funding for the paths. Cllr Chopak to send relevant paperwork. Cllr Chopak urged councillors to attend the first Community Area Partnership meeting, as the Community Levelling Up money will be discussed. 23/155
  2. Process for consideration of grants  
*To discuss the process used for the issuing of grants*  
The grant process was discussed at length, and councillors revised the process for the community benefit fund.  
**Proposed: I Richardson    Seconded: S Gubbin    Votes: Unanimous 23/156**
  3. AGAR  
*To receive AGAR documentation*  
Councillors completed and signed the Annual Governance Statement 2022/23.  
**Proposed: L Stephens    Seconded: S Gubbin    Votes: Unanimous 23/157**  
  
Councillors received and agreed the Accounting Statements 2022/23.  
**Proposed: S Peters    Seconded: R Bolt    Votes: Unanimous 23/158**  
  
**Councillors noted the findings of the Internal Audit.**  
**Proposed: S May    Seconded: S Peters    Votes: Unanimous 23/159**
  4. Week St Mary Community Shop  
*To note letter received from the shop*  
Councillors extended thanks to the Community Shop for the letter. The council will welcome shop representatives back in November for an update. 23/160

