

Week St Mary Parish Council

January 25, 2024

I hereby give notice that an Ordinary Meeting of Week St Mary Parish Council will be held at Week St Mary Chapel School Room on **Thursday, February 1, 2024 at 7.30pm.**

All members of the council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Yours faithfully,

Suzanne Cleave

Suzanne Cleave, clerk

Agenda

1. **Public question time** (15 minutes allowed for this – on matters on the agenda only)
2. **To receive County Councillor Nicky Chopak's report on matters arising**
3. **To note councillors present**
4. **To receive apologies for absence with reasons**
5. **To receive Declarations of Interest and approve Dispensations**
Dispensations – all councillors in order to consider planning application PA24/00012.
6. **To approve the minutes of:**
Ordinary meeting Wednesday, January 10, 2023.
7. **To receive clerk's report on matters arising**
8. **Planning**
Any late applications received will be discussed under this section
- 8a. **To discuss and make a consultee comment on application:**
PA23/10116 – Proposed replacement porch and erection of store building (resubmission amended porch). Whits End Farm, Marhamchurch.

PA24/00012 – Certificate of lawfulness for proposed replacement of existing concrete pathway and construction of additional pathway. Tennis 69M from Lambley House, 33M from unnamed road, road from Waxhill to Clifton Cottages, Week St Mary.
- 8b. **Decisions**
PA23/09182 – Application to determine if Prior Approval is required for change of use from agricultural building to dwelling. Land adjacent to Stable Cottage, Leigh Manor Farm, Week St Mary **Prior approval not required (AF/TEL/DEM)**

PA23/09432 – Construction of building to cover over an existing agricultural livestock yard. Higher Whiteleigh Farm, Whitstone. **APPROVED**

PA23/08270 – Proposed new dwelling with annexe. Burdenwell Cottage, Week St Mary. **APPROVED**

8c. Planning - to note

None.

9. Portfolio Reports:

- **Playground**
- **Highways, Footpaths & Greens**

10. Correspondence including (all relevant emails forwarded):

Cornwall Council affordable housing newsletter; Cornwall Council Town and Parish Council newsletter.

11. Community Infrastructure Levy and Community Benefit Fund applications

* None (next round – April)

12. Agenda items

1. Week St Mary path project
To receive an update on the project.
2. Playing field
To discuss the slipped bank in the playing field and report from the recent meeting.
3. Marhamchurch Neighbourhood Development Plan
To consider making a comment on the plan.
4. Emergency Plan
To update the parish Emergency Plan.
5. Jacobstow Primary School
To receive an update regarding Jacobstow Primary School.
6. Civility and Respect Pledge
To consider the parish council signing the Civility & Respect Pledge.

13. Accounts

Balances January 25, 2024

- Current account £ 4,167.67
- Reserve account £28,820.00

13a. To approve accounts for payment including:

Suzanne Cochrane – Salary January	£ 371.30
HMRC (PAYE) January	£ 92.80
Cornwall Pension Fund (January)	£ 90.96
Suzanne Cochrane (mileage)	£ 32.40
Jamie Sachs – toilets January	£120.00
Stephen Peters – footpath planning application	£146.50
Source for Business – water at toilets	£ 64.94
Source for Business – water at playing field	£ 21.44
EDF Energy – toilets	£ 25.00
Trevor Hamlyn – work on Back Lane	£ 75.00

13b To note income

None.

14. Items for March meeting (Thursday, March 7)