

Week St Mary Parish Council

February 29, 2024

I hereby give notice that an Ordinary Meeting of Week St Mary Parish Council will be held at Week St Mary Chapel School Room on **Thursday, March 7, 2024 at 7.30pm.**

All members of the council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Yours faithfully,

Suzanne Cleave

Suzanne Cleave, clerk

Agenda

1. **Public question time** (15 minutes allowed for this – on matters on the agenda only)
2. **To receive County Councillor Nicky Chopak’s report on matters arising**
3. **To note councillors present**
4. **To receive apologies for absence with reasons**
5. **To approve the minutes of:**
Ordinary meeting Thursday, February 1, 2024.
6. **To receive clerk’s report on matters arising**
7. **Planning**
Any late applications received will be discussed under this section
- 7a. **To discuss and make a consultee comment on application:**
None.
- 7b. **Decisions**
PA24/00012 – Certificate of lawfulness for proposed replacement of existing concrete pathway and construction of additional pathway. The Playing Field, Week St Mary.
APPROVED

PA23/09900 – Construction of building to cover over an existing agricultural livestock yard. Higher Whiteleigh Farm, Whitstone.
APPROVED
- 7c. **Planning - to note**
None.
8. **Portfolio Reports:**
 - **Playground**
 - **Highways, Footpaths & Greens**
9. **Correspondence including (all relevant emails forwarded):**
Clean Cornwall newsletter; Cornwall Council Town and Parish Council newsletter; Cornwall Together newsletter; road closure intention Penfound Road to Week Orchard.

10. Community Infrastructure Levy and Community Benefit Fund applications

* None (next round – April)

11. Agenda items

1. Week St Mary path project
To receive an update on the project.
2. Drainage works quotations
To discuss the quotes received for the drainage work in the playing field.
3. Football gate water leak
To receive update on the above.
4. Lambley Corner
To discuss Lambley Corner.
5. The Wyldes
To receive an update regarding The Wyldes..
6. Social media policy
To adopting a Social Media Policy.
7. Anonymous letters
To clarify the council's stance on anonymous letters.
8. Community Area Partnership next meeting
To discuss feedback on health services for next CAP meeting.
9. Annual meeting
To note the date of the annual meeting and confirm format.

12. Accounts

Balances February 29, 2024

- Current account £ 3,226.33
- Reserve account £28,857.78

12a. To approve accounts for payment including:

Suzanne Cochrane – Salary February (inc HMRC PAYE)	£ 464.10
Cornwall Pension Fund (February)	£ 90.96
Suzanne Cochrane (mileage)	£ 43.20
Jamie Sachs – toilets February	£ 120.00
Jamie Sachs – toilets January	£ 120.00
WSM Parish Hall (quarterly payment)	£ 250.00
Trevor Hamlyn – petrol/signs for new area/lock for gate	£ 64.94
Carol Slade – sharps bin	£ 6.29

12b To note income

Reserve account interest	£37.78
WSM Football Club – water bill (Sept 7 – Dec 31)	£21.44

13. Items for April 4 meeting