

# Week St Mary Parish Council

March 25, 2024

I hereby give notice that an Ordinary Meeting of Week St Mary Parish Council will be held at Week St Mary Chapel School Room on **Thursday, April 4, 2024 at 7pm.**

All members of the council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Yours faithfully,

*Suzanne Cleave*

Suzanne Cleave, clerk

## Agenda

1. **Public question time** (15 minutes allowed for this – on matters on the agenda only)
2. **To receive County Councillor Nicky Chopak's report on matters arising**
3. **To note councillors present**
4. **To receive apologies for absence with reasons**
5. **To approve the minutes of:**  
Ordinary meeting Thursday, March 7, 2024.
6. **To receive clerk's report on matters arising**
7. **Planning**  
Any late applications received will be discussed under this section
- 7a. **To discuss and make a consultee comment on application:**  
None.
- 7b. **Decisions**  
None.
- 7c. **Planning - to note**  
PA24/00170/PREAPP – Pre-application advice for the resiting of approved dwelling under permission number PA23/08270. Land south of Burdenwell Cottage, Week St Mary.
8. **Portfolio Reports:**
  - **Playground**
  - **Highways, Footpaths & Greens**
9. **Correspondence including (all relevant emails forwarded):**  
Safer Cornwall newsletter; Cornwall Planning Partnership update; CAP housing section of the North Cornwall Plan; Cornwall Council Town and Parish Council newsletter; Cornwall Council Affordable Housing newsletter; road closure notification (Penfound Road to Week Orchard).
10. **Community Infrastructure Levy and Community Benefit Fund applications**

\* None (next round – October)

**11. Agenda items**

1. Week St Mary path project  
*To receive an update on the project.*
2. Drainage works quotations  
*To discuss the quotes received for the drainage work in the playing field.*
3. Lambley Corner  
*To discuss Lambley Corner.*
4. Social media policy  
*To approve a social media policy for the council (circulated)*
5. Ashbury Grove  
*To discuss correspondence received regarding Ashbury Grove.*
6. Canworthy Water solar farm  
*To discuss correspondence received and to note meeting in August*

**12. Accounts**

**Balances March 25, 2024**

- Current account £ 2,077.48
- Reserve account £28,641.03

**12a. To approve accounts for payment including:**

Suzanne Cochrane – Salary March (inc HMRC PAYE)	£ 464.10
Cornwall Pension Fund (March)	£ 90.96
Suzanne Cochrane (mileage)	£ 32.40
Jamie Sachs – toilets March	£ 120.00
Jamie Sachs – Greens	£ 75.00
Jamie Sachs – Lower Greens tree works	£ 295.00
EDF Energy – electricity toilets	£ 25.00
Source for Business – water playing fields	£ 18.80
Source for Business – water toilets	£ 54.73
Transfer to open additional bank account	£ 1.00

**12b To note income**

Reserve account interest	£ 33.25
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**13. Items for May 2 meeting**