

Week St Mary Parish Council Minutes – Thursday, April 3, 2025

- 1. Public question time** (15 minutes allowed for this – on matters on the agenda only)
Paddy Fay spoke on behalf of the football club. He said it was disappointing that the lease was not being signed, six months down the line. Cllr Slade explained the legal requirements were being looked into to protect the football club and the parish council. The parish council has received advice from CALC and a solicitor to have it done through a solicitor. Cllr Richardson said there were two mechanisms – a licence or lease – it was hoped to go down the licence route as this would be cheaper and quicker, but the problem, is there is no duration with it. A lease is needed for the term to get the grants. Paddy said the original lease was drafted with solicitors. If there was no problem with it, what is wrong with it now. Cllr Slade said the old lease would need to be surrendered, a new lease drawn up and it registered with the Land Registry. She said the parish council was on the football club's side. If the council comes to an agreement tonight, the clerk can put it in the hands of a solicitor tomorrow.

A member of the public spoke about the defibrillator. Her father suffered a heart attack, and when she contacted the emergency services, they said the defibrillator should be open. However, it was not open, she needed a code. At that moment, she said she felt helpless. If it wasn't for the first responders arriving at her parents' house, she doesn't know what would have happened. She asked the question, as a member of the public, what went wrong? Charlotte Hicks, Volunteering and Community Services Officer, for South Western Ambulance Service, explained that the council's SWAFT defibrillator is coming to the end of its lease in July, and in the meantime, the parish council organised another defibrillator. She said it was correctly put on the Circuit (links to 999). The new unit is code locked whereas the old unit was unlocked. On this instance, 999 flagged the defibrillator with no code. She said she has now taken the old defibrillator offline and made it inactive. She explained that the old defibrillator is eight-years-old and the parish council has been given the option to have it gifted to them. They would have to purchase a new battery and pads (approx £500 and £80). She said there was a cost implication to the parish council to run two. Cllr Slade said she had phoned an offshoot of 999 to check they had the correct location and code for the new defibrillator and they said yes.

- 2. To receive County Councillor Nicky Chopak's report on matters arising**
Cllr Chopak gave her report in the Annual Parish Meeting, which followed.
- 3. To note councillors present**
Cllrs C Slade (chair); I Richardson (vice chair); S Peters; M Johns; L Stephens; R Shipton; S May; S Gubbin and R Bolt. Also in attendance: Cllr N Chopak; S Cleave, clerk and fourteen members of the public.
- 4. To receive apologies for absence with reasons**
None.
- 5. To receive Declarations of Interest and approve Dispensations**
None.
- 6. To approve the minutes of:**
Councillors approved the minutes of the Ordinary meeting held on Thursday, March 6, 2025.

Proposed: I Richardson Seconded: M Johns Votes: Seven in favour, two abstentions

7. To receive clerk's report on matters arising

The clerk's report was noted. Correspondence had been received about Ashbury Grove, which will be placed on the May agenda. The clerk will look into night time landings at the playing field by the emergency helicopter.

8. Planning

Any late applications received will be discussed under this section

8a. To discuss and make a consultee comment on application:

APP/D0840/W/24/3358031 (PA23/04306) – Development comprising the delivery of a ground mounted solar farm alongside associated infrastructure. Land north of Canworthy Water.

Councillors resolved to submit the comments submitted previously.

Proposed: S Peters

Seconded: L Stephens

Votes: Unanimous

9b. Decisions

The following decisions were noted:

PA25/02098 – Electricity Act 1989: The Overhead Lines (Exemption) (England and Wales) Regulations 2009. Chelsfield Barrow Group, Boyton **CLOSED – ADVICE GIVEN**

PA25/00119/PRE – Pre application advice to demolish Barn (B) with existing Class Q permission (PA24/02370) and construct a replacement dwelling. Land south west of Marries Orchard, Marhamchurch **CLOSED – ADVICE GIVEN**

9c. Planning - to note

None.

10. Portfolio Reports:

- **Playground**

No report. Cllr Gubbin had checked the lower part of the playing field and found no movement or slippage. It was felt that the post could be taken up and parking be allowed on the stoned area. Cllr Bolt said care should be taken where the trees have been planted, and turning should be avoided. Otherwise, the posts will go back. It was proposed to take the posts out for the summer and review later in the year. The clerk will order a sign to advise 'parking at your own risk'.

Proposed: R Bolt

Seconded: S Gubbin

**Votes: Eight in favour,
one abstention**

- **Highways, Footpaths & Greens**

No report.

11. Correspondence including (all relevant emails forwarded):

The following correspondence was noted: Cornwall Council Town and Parish Council newsletter; Cornwall Council Affordable Housing newsletter; CAP agenda and information about March meeting change of venue.

12. Community Infrastructure Levy and Community Benefit Fund applications

None.

13. Agenda items

1. Football club lease

Regarding the cost of the lease, Cllr Slade mooted the parish council meeting the football club half way to pay half of the costs. Paddy asked if it could be taken from

the Community Benefit money, but it cannot. It was questioned if the existing lease could be extended. Stephen Smith said his son was a solicitor and he could ask him if he will be able to look at it. The clerk will send the existing lease and amendments to Paddy and to Stephen.

Proposed: S May

Seconded: R Bolt

Votes: Unanimous

2. Elections

There will be an election in Week St Mary, following the publication of statement of persons nominated.

3. VE Day

A display will be held in the church.

4. Defibrillator

Cllr Slade explained the old defibrillator has been offered to the parish council free of charge. The parish hall is happy to have it there and to pay the electricity. The battery and pads could come out of the Community Fund. Councillors proposed to accept the old defib and have it installed at the parish hall. Councillors also asked the clerk to look into getting the code removed from the new unit.

Proposed: S Gubbin

Seconded: R Bolt

Votes: Unanimous

5. Parking

Cllr Slade said there has been ongoing issues, especially around the pub and at the top of the village. Recently a bus could not get through to pick people up in the Square. She suggested that a piece is put in the magazine urging people to be courteous when parking. The clerk will submit a piece to the magazine.

14. Accounts

Balances March 27, 2025

- Current account £ 282.22
- Reserve account £21,837.37
- Community Benefit Fund £ 4,964.93

14a. To approve accounts for payment including:

Suzanne Cochrane – Salary March (inc HMRC PAYE)	As per contract
Cornwall Pension Fund (March)	As per contract
Suzanne Cochrane – mileage	£ 54.00
Jamie Sachs – toilets	£ 120.00
Jamie Sachs – toilets spring clean	£ 120.00
Jamie Sachs – Greens	£ 75.00
EDF Energy – playing field electricity	£ 24.76
EDF Energy – toilets electricity	£ 20.00
Barritt Electrical – defib	£ 54.00
Trevor Hamlyn – petrol for mower	£ 27.50
CALC annual membership subs	£391.66
S Cochrane – new financial year stationery	£ 31.75
S Cochrane – two large envelope stamps second class	£ 3.10
Cornwall Council – playing field loan	£975.00

14b To note income

Reserve account interest (March)	£ 23.18
CB Fund interest (March)	£ 5.39
Toilet money	£ 43.39

The payments and accounts were approved.

Proposed: S Peters

Seconded: R Bolt

Votes: Unanimous

- 15. Items for May 20, 2025 annual meeting**

DRAFT